

Details on how to set up an account in Uplifter and some notes about registration

1. Every family must create a member account by logging onto the uplifter site at <https://skatekingston.uplifterinc.com/login> and filling out the required account member fields. Account member is the ADULT (not skaters), or the person that will be responsible for payments and the person listed on the credit card. Account set-up can occur at any time prior to registration start time. This will save you time when registration opens.
2. Once the account is created, please add individual participants (Skaters) to your account. Be sure to fill in both the skater experience drop down box as well as past CanSkate badge level dropdown box, if applicable. If your skater has passed CanSkate stage 6, then choose STARSkate and the home club you last registered with.
3. Please shop for the days and sessions that you want for each participant. You will have to select each day you want for each skater. If you are registering for fall and winter sessions (if available), please add each one to your cart, and then repeat for each additional skater.
4. Any discounts you receive for multiple children, multiple skating days or 20 sessions (only available for normal year fall registration), should be automatically applied when you hit calculate.
5. **Credit card, cash and cheque options for payment are available, E-transfers and debit are not.** The credit card merchant we use is Bambora but you can choose 3 types of credit cards. A new feature is that you can choose to save your credit card details in your account so that you do not have to type them in each time you register.
6. Choose either – pay in person or pay by credit card in the billing section. Credit card payment is the easiest. But, **if you do not pay by credit card, you will need to pay your amount owing by cash or cheque A.S.A.P., but no later than class start date, to the Skate Kingston mailbox. Registration is not complete until payment is received, and your spot will be released if not paid.** Once received, I will adjust your account.

Please contact Bonnie Howse (bhowse@cogeco.ca) if your totals do not work out as you expect or for any other questions regarding online registration.