

# SKATE KINGSTON – Registration through Uplifter

Our online system of registration allows for payment by credit card. You will still be able to pay by cash or cheque in person or at our mailbox if you wish. Registration must however be done online.

Please review information on our recreational and STARSkate programs. These information packages outline our programs with times and pricing.

**Parents registering multiple family members for multiple sessions must be completed in 1 single invoice checkout for them to work properly. If prices don't look correct, please choose the cheque payment option and contact Bonnie Howse ([bhowse@cogeco.ca](mailto:bhowse@cogeco.ca)) to manually adjust any discrepancies (once this is done, a parent can log back in and pay by credit card if preferred payment option).**

**For our Recreational programs, skaters must be at least 4 years old at start of classes to register.**

Parent & TOT – Both Parent and Tot must be registered separately, as parent must pay the extra insurance fee.

## HOW TO REGISTER FOR UPLIFTER:

1. Every family will have to create a member account by logging onto the Uplifter site at <https://skatekingston.uplifterinc.com/login> and fill out the required account member fields. Note that **the account member is generally the parent (the person that will be responsible for payments and the person listed on the credit card)**. If you went to our AGM, you will answer Y to that question.
2. Then you will add individual participants (Skaters) to your account. Be sure to do both the skater experience drop down box as well as past CanSkate badge level dropdown box, if applicable.
3. You can shop for the days and sessions that you want for each participant. You will have to select each day you want for each skater so, if you want fall and winter sessions, you add each one to your cart. And repeat for each skater.
4. Any discounts you receive for multiple children, multiple skating days or 20 sessions (only available for fall registration), should be automatically applied when you calculate.
  - Credit card, cash and cheque options for payment are available. E-transfers and debit are not.
  - Choose either – pay in person or pay by credit card in the billing section. Credit card payment is the easiest way to go. But, **if you don't pay by credit card, you will need to pay your amount owing by cash or cheque as soon as possible to the Skate Kingston mailbox with a copy of your invoice. Registration is NOT complete until payment is received.** Once received, your Uplifter account will be adjusted.

Please contact Bonnie Howse ([bhowse@cogeco.ca](mailto:bhowse@cogeco.ca)) if your totals do not work out as you expect or for any other questions regarding online registration.